

Volunteer Position Description

Position: After School Youth Program Volunteer

Objectives: To provide small group and individual educational instruction to improve academic progress in school age children and provide a safe environment and recreational activities for program youth.

Reports to: The Client Services Coordinator

Location: Century Villages at Cabrillo (The Oasis Community Center)

Responsibilities:

- Build relationships and trust with parents, students and Oasis Staff
- With the guidance of Oasis Community Center staff
 - Complete incidence reports and any other necessary forms regarding child safety
 - Provide homework support
 - Organize recreation and arts & crafts activities
 - Monitor Student behavior
 - Mentor and provide positive role modeling

Qualifications:

- Must be 16 or older
- Enjoy working with children one on one or in small groups
- Be free of felony conviction
- Comfortable working with diverse populations

Requirements:

- Complete all required enrollment documents
- Complete Live Scan fingerprinting
- Attend Monthly Volunteer Meetings and/or individual and group supervision and professional trainings.
- Commit to a minimum of 1 day per week, from 2pm to 5pm, Monday through Friday.

For more Information Contact: Jaylene Westfall

562-388-8082

jwestfall@centuryvillages.org

www.centuryvillages.org